

CONSTITUTION OF MARIST SCHOOLS ALUMNI ASSOCIATION (HONG KONG)

Article 1. Name

The name of the Association is “**Marist Schools Alumni Association (Hong Kong) 聖母昆仲會學校校友會(香港)**” (hereinafter referred to as “the Association”).

Article 2. Registered Address

The registered address of the Association shall be situated in Hong Kong and for the time being and subject to notice of change of address be as follows

“St. Francis Xavier’s College
45, Sycamore Street, Kowloon, Hong Kong.”

Article 3. Affiliation

The Association shall by this Constitution be affiliated to the Visitor in Hong Kong of the Institute of the Marist Brothers of the Schools incorporated under the Institute of the Marist Brothers of the Schools Incorporation Ordinance, Cap.1065, Laws of Hong Kong, (hereinafter referred to as “the Visitor”);

Article 4. The Badge

The Association shall adopt the Universal Badge of the THREE VIOLETS.

Article 5. Objects

The objects of the Association are as follows :

- (a) To orientate the Association and the Visitor of the Marist Brothers of the Schools, to further their objects and their prosperity, and to fulfill their written instructions; and
- (b) To seek the means of helping and developing the works of the Marist Brothers of the Schools and to co-ordinate what is being done for this purpose; and
- (c) To foster and promote sociability and good fellowship amongst its members; and
- (d) To promote the general welfare of all its members through mutual assistance and to seek to promote the recruitment of Marist Ex-Students as members of the Association; and
- (e) To foster better understanding and brotherliness amongst its members; and
- (f) To further and extend the spirits and objects of the Association where applicable to all the students and ex-students of the schools mentioned in Clause (b) hereof, to encourage their active participation in all the functions of the Association and to promote their general welfare through mutual assistance; and
- (g) To support and subscribe to any charitable or public object, and to support and subscribe to any institution, society, or club which may be for the benefit of the Association; and

- (h) To raise any funds or seek contributions from any person or organisations for all or any of the aforesaid purposes; and
- (i) To do all such other things as may be deemed incidental or conducive to the attainment of the above objects or any of them.

Article 6. Membership

- (a) Any person, who has, at any time and in any part of the world, attended a Marist school or college, remains faithful to the principles imbibed in it, and feels at one with the school or college, may become a member.
- (b) A member need not be of Catholic faith as long as he is not against it.
- (c) Any person other than (a) who intends to join must submit an application and be approved by the General Committee.

Article 7. The Assessor

The Assessor, who may or may not be the Visitor himself, shall be appointed by the Visitor of the Marist Brothers of the Schools as a corporate body and shall form part-ex-officio of all consultative, deliberative and executive bodies of the Association. He shall not vote, but is entitled to quash, veto or suspend any resolution of the Association which implies a deviation from the aims, doctrines or disciplines established for the whole of the World Marist Family, subject to a review by the Visitor, if he thinks fit to do so.

Article 8. Annual General Meetings

- (a) Subject to Article 7 hereof, the supreme authority of the Association shall vest in the General Meeting after the prorogation of which the General Committee shall be the supreme executive body.
- (b) Without prejudice to the generalities of Clause (a) hereof, the functions and powers of the General Meeting shall include
 - (i) To elect the Members of the General Committee.
 - (ii) To decide on the policies of the Association jointly with the Assessor.
 - (iii) To review and adopt the progress of the Association.
- (c) General Meetings shall be held once annually and be convened by the General Committee. Members shall be notified of the time, date and place of the Meeting and sufficient notice of the same shall, subject to a waiver by a majority of those present in the General Meeting, be deemed to be given if the same is
 - (i) published in one of the local Chinese newspapers at least 14 days prior to the meeting; or
 - (ii) sent by way of ordinary post, facsimile or e-mail at least 14 days prior to the meeting to the last known correspondence address, facsimile number or e-mail address of the members as it appears on the record of the Association.
- (d) The quorum of the meeting shall be constituted by the presence of at least Thirty (30) members. In the event that a quorum cannot be

founded at the first convocation, the meeting shall automatically be adjourned to such date as the members present may then decide but in any event not less than Seven (7) days and not more than Thirty (30) days from the date of that meeting. Members shall again be notified in writing in accordance with Clause (c) hereof save that the time for such notice shall be reduced to 7 days. The presence of Fifteen (15) members at the second convocation shall constitute a quorum.

Article 9. Extraordinary General Meeting

- (a) Upon the written request of Twenty (20) members of the Association who are entitled to vote or upon the resolution of the General Committee, the President shall convene an Extraordinary General Meeting within a period of Thirty (30) days from the date when such written request or resolution was received. No written request shall be valid unless it is signed by at least Twenty (20) members who requested for the meeting and contains a brief description of the matter or matters to be considered at such meeting.
- (b) Notice shall then be given to all the members of the Association and save that the Notice must include a copy of the Agenda listing the matter or matters to be considered at such meeting, the requirements as contained in Article 8(c) hereof shall apply mutatis mutandis. It may be waived by three quarter majority of those present in the Extraordinary General Meeting.

- (c) The quorum shall be constituted by the presence of at least half of the subsisting members of the Association or Fifty (50) members, whichever may be the greater in number. In the absence of a quorum, such meeting shall be adjourned sine die.
- (d) Any resolution passed during such meeting shall be called Special Resolution and shall only be valid if passed by a three-quarter majority of the members present.

Article 10. General Committee

- (a) A General Committee has thirteen members, of whom six are elected members and six appointed members. Among the appointed members, three are nominated by St. Francis Xavier's College Alumni Association Limited and another three by St. Francis Xavier's School (Tsuen Wan) Alumni Association. The immediate past President shall be an ex-officio member.
- (b) At the Annual General Meeting, members shall elect, by the form of voting as directed by the Chairman, six members to be the elected members of a General Committee.
- (c) A General Committee shall amongst themselves elect the following officers:
 - (i) the President
 - (ii) the Vice president
 - (iii) the Secretary

- (iv) the Treasurer
- (d) All members of the General Committee shall serve gratis and the tenure of office shall be two years. They may be re-elected or re-appointed without any restriction.
- (e) The above elected and appointed members shall become the body of the Committee meetings which may be convened within four weeks by the immediate past President. The quorum shall be constituted by the presence of at least half of the Committee members.
- (d) Without prejudice to the generalities of Article 8(a) hereof, the functions and powers of the General Committee shall include
 - (i) To enforce resolutions passed and adopted at the General Meetings including those Special Resolutions as may be passed in Extraordinary General Meetings.
 - (ii) To conduct general and day-to-day affairs of the Association.
 - (iii) To fix the budget of the Association.
 - (iv) To organise fund-raising or other activities of the Association.
 - (v) To decide on the employment or dismissal of staff (if any).
 - (vi) To appoint any sub-committees and delegate the same with such functions and powers of the General Committee for all or any of the purposes as within the objects of the Association.
- (e) In the case of the absence of the President and the Vice-president at the meeting, the attendants shall elect from among themselves an interim President to preside over the meeting.

Article 11. Functions of Committee Members

- (a) The President shall be empowered to represent and speak on behalf of the Association, to conduct all the affairs of the Association and to preside over all Committee meetings.
- (b) The Vice-president shall render such assistance as the President may from time to time require in conducting all the affairs of the Association. In the event of the President being absent, on leave or has vacated his post, the Vice-president shall stand in his place and act for him.
- (c) The Secretary shall attend to all the correspondence and secretarial works of the Association and in particular to keep a proper record of all the meetings of the Association.
- (d)
 - (i) The Treasurer shall attend to all financial matters as well as receipts and payments of the Association.
 - (ii) He shall be responsible for the preparation and completion of the Annual Statement of Accounts and cause the same to be duly approved by the General Committee and audited by a Certified Public Accountant as may from time to time be appointed by the Association in the Annual General Meeting.
 - (iii) The Annual Statement of Account duly audited and approved as aforesaid shall be posted at a prominent place at the registered address of the Association for a period of 14 consecutive days prior to the Annual General Meeting and the same shall also be

sent to the members fourteen days before the Annual General Meeting.

Article 12. Resolutions of Meeting

At all meetings, unless otherwise stated herein, motions shall be carried by the approval of a simple majority of those members present and entitled to vote.

Article 13. Fees and dues

- (a) The Initiation Fee and yearly subscription payable by all members shall be such amount as may from time to time be fixed by the Association in its Annual General Meeting.
- (b) Fees already paid or donations made to the Association shall not be refunded to the payee except with the prior approval of the General Committee.

Article 14. Discipline

The committee may, subject to the approval of the Assessor and/or the Visitor, issue a warning to, or expel a member or committee member who is found to have committed any of the following:

- (a) Serious infringement of the Constitution.
- (b) Violation of Hong Kong criminal law and be convicted by a Court of law.
- (c) Corrupting acts by using the name of the Association whereby the

reputation of the Association is likely to be impaired.

Article 15. Amendment

(a) This constitution, upon approval by the Registrar of Societies, will come into effect and may from time to time be amended by the Association in Extraordinary General Meetings by three quarter majority of those present and entitled to vote.

(b) Amendments shall be posted at a prominent place at the registered address of the Association for a period of 14 consecutive days prior to the Extraordinary General Meeting and the same shall also be sent to the members fourteen days before the Extraordinary General Meeting..

(c) Only amendments posted for a particular Extraordinary General Meeting shall be considered for passing.